

Accommodation Booking Form
The Australasian Health & Research Data Manager's Association Conference
Thursday 15th to Friday 16th March 2012

Title _____ Surname _____ First Name _____

Address _____ P/code _____

Phone _____ E-mail _____

An email will be sent to confirm bookings, please ensure email address is legible.

TO SECURE YOUR BOOKING WE REQUIRE A \$200 DEPOSIT, WITH FULL PAYMENT DUE 14 DAYS PRIOR TO ARRIVAL:

Credit card: (Please provide details below. \$200 will be charged to your card on making the booking and your card will again be automatically charged 14 days prior to arrival)

If you elect to pay your account by credit card or other card using a credit payment facility, Mantra Group reserve the right to charge a payment processing fee in order to cover its associated administrative costs. Payments made by MasterCard/ Visa/ Amex/ Diners will incur a 2% surcharge.

Bank Deposit: (Payment to be made into Q1 bank account with 24 hours of receiving your confirmation letter – Bank account details will be supplied when needed)

Cheques : (Cheques to be made payable to Q1 Resort & Spa for the full amount of your accommodation)

Credit Card # _____ Expiry Date _____

Card Holder's Signature: _____

Arrival Date _____ Departure Date _____

Name of Guest you are sharing with _____

No of Adults in Room _____ No of Children _____

THIRD PARTY PAYMENT AUTHORITY:

If a third party is to pay for your accommodation please note the credit card holder is required to complete the section below, signing to give their authorization along with a legible photocopy of the front and back of the card.

I (card holders name): _____ authorise Q1 Resort & Spa to charge the booking cost as selected below to my credit card, details as above.

CARD HOLDERS SIGNATURE: _____

ONE BEDROOM ROOM RATES – City View

\$252.00 per room per night – Accommodation Only

\$269.00 per room per night – Inclusive of full breakfast for one person

\$286.00 per room per night – Inclusive of full breakfast for two people

Upgrade to Ocean View room for an additional \$30

Rates & Bookings are subject to availability. Bookings must be made no later than 28 days prior to the Conference.

Accommodation Cancellation:

Up to 14 days prior to arrival, loss of \$200 deposit paid per room.

Between 14 days and 48 hours prior to day of arrival check-in time, 50% of total booking value.

Within 48 hours of standard check in time, cancellations are subject to a 100% cancellation fee.

No shows and cancellations after check in - will be subject to a 100% cancellation fee, however if after arrival clients are dissatisfied with any aspect of their accommodation & decide to terminate their stay, the amount to be refunded, if any is at the discretion of the property management.

Please post, fax or email this form to Q1 Resort & Spa Reservations Department.

Made attention to: Sage Davis

Post: PO Box 1495 Surfers Paradise QLD 4217

Fax us on: 07 5630 4555 or Email: res@q1.com.au

(Any queries regarding booking form, please call: 07 5630 4500)

OFFICE USE ONLY

Confirmation #

Date:

Confirmed by: